

# PROCESS MAPPING

## Products and Services

PUR<sup>O</sup>Solutions Limited

### Process Mapping

A process map is considered to be a visual aid for picturing work processes, which show how inputs, outputs and tasks are linked. Process maps, as well as prompting new thinking, are also one of the most effective ways of gaining an understanding of existing processes.

For years many organisations have been slaves to BS5750, later to become ISO9000 with additional external forces prompting the introduction of Business Process Re-engineering (BPR).

#### Reasons for Process Mapping

One of the most efficient ways to understand an existing process is to draw them diagrammatically, to map them. Process maps are intended to represent a process in such a way that is easy to read and understand. There are a number of reasons why organisations choose to conduct process mapping.

- Process Maps can be produced so that everyone in the organisation understands the process.
- Maps can be used to improve process efficiencies and effectiveness, increasing profitability.
- Maps eliminate duplication of effort.
- Maps through responsibility and accountability improve motivation levels.
- Maps can be used as a method for training or re-training staff.
- The management team have a bird's-eye-view of the whole organisational process.
- Process improvements are simple and easy to implement.

At PUR<sup>O</sup>Solutions we do as much or as little to help you create your Process Maps for problem areas, to eliminate bottlenecks or for the entire organisation.



To learn more please contact Stephen Taylforth directly by email at the address below:

<http://www.purosolutions.co.uk/>

stephen@purosolutions.co.uk