

## **Totally Independent Print Audit Specialists**

### **Are your Document Management costs under control?**

It is estimated that the equivalent of around **3% of all revenue** is spent on document output. This figure **rises to around 13%** of the company turnover figure, once document production and document storage is taken into consideration. (Xerox claim that document costs are between 5%–15%).

PURO Solutions Limited will identify exactly what your organisation is spending on the Print, Copy and Fax output and develop a bespoke Document Handling Strategy to save your organisation money.

Our clients include an International Directories Business and a number of leading Councils including one 4 Star Council.

During the Audit process PURO Solutions will undertake a manual audit of the client site to, understand the workflow processes, device locations, collate details on non-connected copier devices and identify the purchase method for each device and the consumable purchase price.

A very simple scan of the Clients Network will Identify all Network Print devices and feed back valuable Copy Click data onto a USB key without impacting on the Client's Network.



Wokingham Borough Council's Finance and Contacts Manager, Colin Millikin says: "Steve has done an excellent job and has enabled us to make immediate and significant savings, and his document handling strategic plan will allow us to make further savings year on year. The work undertaken has been of the highest standard and council would happily use Steve's knowledge and skills on other projects."

A more detailed Software Audit will identify printing trends, applications used and details on all user activity and print jobs. The Print Assessment software will run in the background and gather print volume data from every device as and when it happens.

The Manual Data and the Assessment Data is then merged into a detailed report document which will include the Document Handling Strategic Plan.

The Print Management software used can also later be activated to provide the customer with a Least Cost Print option if so desired.

PURO Solutions Limited can show how they identified an immediate saving of £35,000 followed by a further saving of £35,000 per annum, yes, £70,000 in the first year for one of their clients.

When he's not saving his clients money Stephen Taylforth is lecturing on Business, Management and Leadership at his local College.

**PURO**Solutions Limited

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